

Eastside Covenant Church
Leadership Team Meeting
Tuesday, January 15th

Present: Hanna Cordova, Conor Johnson, Lily Kunkel, Taylor Burgoyne, Odessa Stotler

Absent: None

1. Updates

a. Finances

- i. Monthly statements will be sent out later in the month and reviewed via e-mail.
- ii. Banking update: The transition is essentially complete, but the Wells Fargo account will remain open (savings has been emptied to the new account). Marie and Gwen are listed on the savings account and will need to go to Wells Fargo to close it out completely. There are 5-6 outstanding checks that will need to be re-issued from Vantage West.
- iii. Year-End Giving: Conor plans to have these statements out by the end of this month.

b. Strategic Ministry Planning Team

- i. The plan is to compile a report for the Leadership Team for presentation by the end of March to the congregation.

c. Capital Campaign

- i. Flooring: There have been some issues working with Home Depot. The contractor will come out to inspect our current flooring before giving a final estimate.
- ii. Roofing: There continue to be leaks around duct-work, which is typical. The shingles are not leaking, but look unsightly due to missing portions. If the shingles are not replaced, there will be no financial support in the future as this is why the insurance money was initially provided. The team decided the duct-work will take priority followed by the shingling. It is reasonable to believe the majority of the work for both projects will be covered by the capital campaign. There may also be an overage from the preschool. Conor and Hanna will look into other roofers for quotes on shingles. Taylor will seek out a quote for the duct-work.
- iii. Painting: This will be postponed until after there are assurances all leaks are resolved.
- iv. Parking Lot: BJ is still working on getting a quote for having the parking lot swept. The church can do the striping/painting internally.

2. Sub Plan

a. Executive Session

- b. Sunday School: Jordan will be needing time off for the new baby. There is no current plan for what this will look like. Taylor will meet up with Jordan to talk about future plans.

3. Annual Meeting

- a. The annual meeting will be scheduled 02/17/2019. Reports are needed from: Taylor (pastoral report), Conor (financial update), Hanna (leadership team), Jordan/Michael (younger Sunday School), Gloria/Odessa (older Sunday School), Susannah (worship), Cathy (preschool), Gwen (connect committee), property update (typically Bob) will be included under financial or the leadership team, and Judy (small groups). These reports will be due 02/04/2019.
- b. Executive Session

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4. Church Lock-Up
 - a. The team members will sign up for various Sundays to lock-up the church after service.

5. Scheduling:
 - a. Midwinter Meeting: 01/21/2019 – 01/25/2019 (Judy preaching 01/27/2019)
 - b. Next Meeting: 02/11/2019 at 7:30pm
 - c. Annual Meeting: 02/17/2019
 - d. Women's Triennial: 07/18/2019 – 07/21/2019 in Minneapolis, MN